



Lake Elsinore Teachers Association



Lake Elsinore Unified School District

April 28, 2023

**MEMORANDUM OF UNDERSTANDING BETWEEN
LAKE ELSINORE UNIFIED SCHOOL DISTRICT
AND
LAKE ELSINORE TEACHERS ASSOCIATION**

Secondary Supported Inclusion MOU

The District and the Association agree to the following:

1. **Definition:** Supported Inclusion (SI) is an identified course section in which Special Education Services are given by service providers to support students per their IEP in general education classrooms covering grade level curriculum based on CA standards.
2. Both Speech only and Co-teaching model are exempt from this MOU.
3. All SI classrooms who have Special Education student(s) on an IEP shall receive classroom services from either a paraeducator and/or a certificated unit member (Special Education Teacher) consistent with the support requirements listed on the students' IEP.
4. Prior to implementation of the Supported Inclusion model, both special education and general education teachers shall meet to review clearly defined expectations/duties. The District and the Association shall collaborate to determine the necessary training needed to implement the Supported Inclusion Model. Any training which extends beyond the teachers' normal working hours shall be compensated at the extra duty rate of Column D, Step 1 of the certificated salary schedule.
5. The site administrator shall make every effort to schedule unit members assigned to SI sections/classrooms common conference periods when the master schedule allows.
6. Ongoing planning time shall be compensated by the District to allow for collaboration between the general education and special education teacher/staff. If a meeting is mutually/voluntarily scheduled outside the instructional day and the general education and SI teacher do not share a conference period, the teachers shall be paid extra duty at the rate of Column D, Step 1 of the certificated salary schedule. Each individual teacher shall not be compensated more than 3 hours per week for planning. Each individual meeting shall be documented on the time sheet with the date and attendee names.
7. The administrator in charge of the master schedule shall solicit input from the special education department, counselors, and general education teachers prior to the master schedule being set to best serve students.
8. Special education teachers shall have their SI assigned classroom work schedule posted.
9. The SI teachers and paraeducators shall be in a SI classroom based upon the SAI service minutes written in the IEP. The RSP teacher will create a schedule based on student needs which allows for flexibility.
10. Involuntary assignment of general education unit members to carry a SI class shall not be assigned two consecutive years unless the assignment is due to a lack of staffing in a content area or the general education unit member voluntarily offers to carry a SI class. No general education teacher is exempt from being assigned a SI class.

Bargaining Teams

For the Association: Janet Timm (Chair), Valinda Nabonne, Sonia Jimenez, Olubunmi Adeleke, Christy Hetland, Denee Selman, Yolanda Diaz

For the District: Tracy Sepulveda, Julie Edmunds, Robert Recatto, Sarah Arredondo

11. The class shall be composed of no more than 1/3 of students requiring SAI services in that content area. Class size ratio shall be in compliance by the 16th day of school. No Special Education students shall be moved after the 16th day in order to balance class size ratios.
12. Substitute teachers for either unit member shall be provided due to an absence. A substitute will be provided for a paraeducator due to an absence. SI teachers shall not substitute for the general education teachers unless it is during their conference period. SI teachers shall not be pulled from a class in which they are providing support to substitute in another classroom.
13. KMA is excluded from this MOU as their needs and unique situations vary from that of the traditional comprehensive campuses.

This agreement shall be reviewed by April 2024.

FOR THE ASSOCIATION:

Janet Timm 4/28/23
 Valinda Nabonne 4-28-23
 Sonia Jimenez 4/28/23
 Yolanda Diaz 4/28/23
 Denee Selman 4/28/23
 Olubunmi Adeleke 4/28/23
 Christy Hetland 4/28/23
 Mallo 5/9/2020

FOR THE DISTRICT:

Tracy Sepulveda 4/28/23
 Saul Arredondo 4/28/23
~~Robert Recatto~~ 4/28/23
 Julie Edmunds 4.28.23